

## EXTERNAL ADVERT

Location:	Centurion
Division:	Strategy Division
Date last modified:	December 2021
Reports to:	Senior Manager: Strategic Programs
Nature of employment:	5 Years Fixed Term
Annual Guaranteed Remuneration Package:	Market related

### **ROLE: PROGRAM MANAGER: SIPs PROGRAM**

The role is designed to support the coordination of the Strategic Integrated Projects (SIPs), infrastructure programs within the National Infrastructure Plan of South Africa. The position includes elements of wide stakeholder liaison, field data collection, analysis and reporting on project progress and challenges, highlighting obstacles and integration opportunities. The role involves significant interfacing and engagement with key project partners for optimal and efficient project planning and implementation.

### **KEY PERFORMANCE AREAS**

The key performance areas of the role in focus, are:

KPA's	ACTIVITIES/TASKS
<b>1. Stakeholder Engagement</b>	<ul style="list-style-type: none"> <li>▪ Liaise with key stakeholders (i.e., the PICC/ISA, DWS, provincial structures, and the various project partners) on an ongoing basis to build resilient professional relationships.</li> <li>▪ Arrange and undertake project site visits, project partner meetings, SIP Coordination Forum meetings, and ad-hoc task team meetings, as may be required.</li> <li>▪ Maintain a stakeholder contact database on an ongoing basis.</li> </ul>
<b>2. Project Progress Monitoring</b>	<ul style="list-style-type: none"> <li>▪ Undertake regular field visits to projects and monitor on-site project progress.</li> <li>▪ Prepare quarterly project progress reports using inputs from implementing agents, including conducting trend analysis as required.</li> </ul>

<b>3. Identifying &amp; Addressing Project Challenges or Bottlenecks</b>	<ul style="list-style-type: none"> <li>▪ Investigate and highlight obstacles to project implementation in association with project partners.</li> <li>▪ Explore possible interventions and provide advisory for fast-tracking projects in collaboration working with SIP Coordinators, implementing agents and the PICC/ISA.</li> </ul>
<b>4. Integration across SIP Projects</b>	<ul style="list-style-type: none"> <li>▪ Identify and provide advisory on opportunities for synergistic integration of project elements both within the SIP and across other SIPs.</li> <li>▪ Facilitate, in association with project partners, skills development and localization.</li> </ul>
<b>5. Support to SIP management and governance</b>	<ul style="list-style-type: none"> <li>▪ Prepare and make regular presentations on program coordination to the SIP Technical Committee, key project partners, including a broad spectrum of stakeholders.</li> <li>▪ Make strategic contributions to the sessions and deliberations of the PICC/ISA Governance Structures (i.e., Technical Task Team, Manco, etc) as required.</li> </ul>
<b>6. Publication, presentation, and dissemination of knowledge-based products.</b>	<ul style="list-style-type: none"> <li>▪ Present professional papers at national and international conferences and author articles in peer-reviewed publications.</li> </ul>

### **MINIMUM REQUIREMENTS**

- Bachelor of Engineering Degree / Bachelor of Technology Degree. A Bachelor's degree or equivalent qualification in Engineering.
- Minimum 7 years of relevant working experience in an infrastructure project environment, with at least 3 years in a project management role or program management role. Project advisory experience would be an advantage.

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Please email your CV accompanied by a Cover Letter to [careers@tcta.co.za](mailto:careers@tcta.co.za). The subject should be the position title. For enquiries, please contact Mr Itumeleng Mabena at [imabena@tcta.co.za](mailto:imabena@tcta.co.za).

TCTA's approved Employment Equity Plan and Targets will be considered as part of the recruitment process. As an Equal Opportunities employer, the organisation actively encourages and welcome people with various disabilities to apply.

If you have not been contacted within 30 days after the closing date, please accept that your application was unsuccessful.

All appointments shall be subject to Competency Assessments.

A detailed job profile is available on request.

Closing date: 12 March 2025

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